



HARYANA MASS RAPID TRANSPORT CORPORATION LIMITED (HMRTC)
Regd. office: C-3, HSVP Complex, Sector 6, Panchkula
www.hmrtc.org.in



Job Opportunity

Haryana Mass Rapid Transport Corporation Limited (HMRTC) is a wholly owned company of Government of Haryana incorporated to implement the Mass Rapid Transport Projects in Haryana. HMRTC invites applications for the following posts purely on contract basis for a period of one year:

- i. Assistant Manager /Architect
- ii. Assistant Manager /Environment & Social
- iii. Assistant Manager /Planning
- iv. Assistant Manager /Contract

Interested applicants may visit our website- www.hmrtc.org.in for further details and may submit their applications along with photocopies of supporting documents physically or by post on the following address:

HARYANA MASS RAPID TRANSPORT CORPORATION LIMITED
Regd. office: C-3, HSVP Complex,
Sector 6, Panchkula-134109

The last date and time for submission of applications is **14.02.2024 by 05:00 PM**. Application received after the closing date and time shall not be considered and shall be rejected straight away.

Managing Director,
Haryana Mass Rapid Transport Corporation Ltd.

HARYANA MASS RAPID TRANSPORT CORPORATION LIMITED
C-3, HSVP Complex, Sector 6, Panchkula - 134109, India.
WEBSITE: <https://hmrtc.org.in/>

Chandigarh, dated 25, January 2024

**NOTICE INVITING APPLICATIONS FOR CONTRACTUAL ENGAGEMENT AS AM
(ARCHITECT), AM (PLANNING), AM (ENVIRONMENT & SOCIAL) & AM
(CONTRACT)**

1. ORGANIZATION	Haryana Mass Rapid Transport Corporation Limited
2. POSITIONS	v. Assistant Manager /Architect: 02 position vi. Assistant Manager /Environment & Social: 02 position vii. Assistant Manager /Planning: 02 position viii. Assistant Manager /Contract: 02 position
3. DUTY STATION	Gurugram and Panchkula, Haryana
4. DURATION OF CONTRACT	1 years, Extension based on requirement and performance of candidates
5. TYPE OF CONTRACT AND REMUNERATION	i. For AM/Architect, remuneration: Rs.60,000 per month. ii. For AM/Environment & Social, remuneration: Rs.60,000 per month. iii. For AM/Planning: Rs.60,000 per month. iv. For AM/ Contract: Rs.60,000 per month.
6. LAST DATE OF APPLICATION	14, February 2024*
7. PROFORMA FOR CV	Annexure-1
8. E-MAIL ID ON WHICH APPLICATION IS TO BE SENT	jobhmrtc@gmail.com

NOTE (*): The dates indicated are tentative and subject to change based on procedural requirements. All such changes, if any shall be intimated on the Department Website, <https://hmrtc.org.in/>. All candidates are advised to visit the Department website regularly for further updates.

13. Background:

Haryana Metro Rapid Transport Corporation Limited was incorporated on 24.03.2012 and its registered office is situated in Panchkula, Haryana. At present Metro lines of more than 40.605 kms are operational in Gurugram, Faridabad, Bahadurgarh and Ballabhgarh and the cities are well connected with Delhi.

“Rapid Metro Gurgaon” is a world-class metro rail owned by Haryana Mass rapid Transport Corporation limited (HMRTC). The network of Rapid Metro consists of about 11.6km and 11 stations connecting Cyber City at NH#8 and sector 56 on other end with passenger interchange to DMRC network at Sikanderpur Station Gurugram. It is a fully elevated rapid transit system for the commuters and citizens of Gurugram, Haryana.

HMRTC has now planned to expand its metro network of Gurugram to various other congested areas of the city.

To meet the immediate requirement, applications are invited from motivated candidates.

14. Eligibility Criteria:

Name of Post	Educational Qualification	GATE Paper	GATE Paper Code	GATE Year
AM/Architect	A post graduate degree in Architecture (M. Arch.), or equivalent making the holder eligible for membership of the Council of Architecture, India.	Architecture and Planning	AR	2021 onwards
AM/Environment & Social	A post graduate degree in Environmental Planning/ Engineering from Govt. recognized University/Institute with minimum 60% marks.	Architecture and Planning/ Environmental Science & Engineering	AR/ES	2021 onwards
AM/Planning	A post graduate degree in Transport Planning from Govt. recognized University/Institute with minimum 60% marks.	Architecture and Planning	AR	2021 onwards
AM/Contract	A post graduate degree in Civil/Electrical Engineering from Govt. recognized University/Institute with minimum 60% marks.	Civil/Electrical Engineering	CE/EE	2021 onwards

15. Information and Guidelines:

- i. FILING OF APPLICATION
 - a) Only Indian Nationals fulfilling eligibility criteria can apply for the above posts.
 - b) Candidates can apply for the posts of AM (Architect), AM (Environment & Social), AM (Planning) and AM (Contract) on the prescribed proforma (Annexure-1) on the basis of either GATE 2021 onwards (Architecture, Engineering, & Planning).
 - c) In case, candidate has qualified GATE (Architecture, Engineering, & Planning) more than once in eligible years then he/she may apply with GATE scorecard bearing highest score.
 - d) All eligibility criteria shall be reckoned as on the last date of submission of application.
 - e) Before submitting the application, the candidate must ensure that he/she fulfils all the eligibility criteria as laid down in this notice.
 - f) All the documents (such as CV, Photograph, Signature, Certifications, Work Experience Certificate etc.) shall be submitted along with application through email only. No documents sent vide post/any other offline medium shall be entertained.
- ii. PROVISIONAL RESULT OF SUCCESSFUL APPLICANTS & DOCUMENT VERIFICATION
 - a) Screening and eligibility for publication of provisional result of successful candidates will be based on the details provided by the candidate.
 - b) Candidates shortlisted on the basis of GATE 2021 onwards Scores shall be called directly for interview which will be held at Haryana Mass Rapid Transport Corporation Limited (HMRTC), C-3, HSVP Complex, Sector 6, Panchkula, Haryana.
 - c) Equal weightage will be given to GATE 2021 onwards (Architecture, Engineering, & Planning) Scores.
 - d) Call Letters to the shortlisted candidates for appearing in the interview will be sent at their registered e-mail IDs. Candidates will not be allowed to appear for interview without a copy of the Call Letter.
 - e) During interview, the candidate will have to produce his/her Original Certificates along with a proof of identity and one set of self-attested photocopies of the Certificates. If the identity of the candidate is in doubt or he/she is not able to produce the requisite documents or there is mismatch of information in the documents,

his/her candidature will be rejected. No additional time will be given for producing original documents.

iii. **DECLARATION OF FINAL RESULT**

- a) The final results shall be declared as per merit list prepared on the basis of GATE Score and the interview score obtained by the candidates.
- b) Resolution of tie cases:
 - The score obtained in the relevant GATE examination will be taken as the first deciding factor of merit i.e. Candidates having higher scores will be ranked higher.
 - In case more than one candidate secures equal GATE Score, tie will be resolved by applying the following methods one after another:
 - Where GATE scores are tied, candidates older in age to be placed higher in the merit list.
 - Where both GATE score and date of birth are tied, candidates with higher marks in Bachelor's degree in Engineering/Technology to be placed higher in the merit list.
- c) The offer letter shall be issued to the selected candidates on their registered email IDs in the order of merit.

iv. **GENERAL CONDITIONS**

- a) The decision of the Haryana Mass Rapid Transport Corporation Limited (HMRTC) about the eligibility, acceptance or rejection of applications, mode of selection to the post etc. shall be final and irrevocable. No correspondence will be entertained in this regard.
- b) No correspondence will be entertained from the candidates found to be ineligible and not called for document verification or for non-selection.
- c) Haryana Mass Rapid Transport Corporation Limited (HMRTC) reserves the right to raise the minimum eligibility standards as well as the right to fill or not to fill all or any of the above given vacancies without assigning any reason whatsoever.
- d) No separate communication will be issued regarding results except to the selected candidates.
- e) Subsequent changes if any, made in the contractual recruitment advertisement shall be communicated through the Haryana Mass Rapid Transport Corporation Limited (HMRTC) website only. Hence, the candidates are advised to visit their email account/ Haryana Mass Rapid Transport Corporation Limited website regularly for further updates.
- f) Haryana Mass Rapid Transport Corporation Limited (HMRTC) reserves the right to terminate contract of any of the applicant at any point of time in between the contract period.
- g) Any selected candidate in the contractual service who desires to terminate the contract before the completion of contract period shall submit a notice of resignation one month prior to issuance of relieving order failing which salary of last working month shall be forfeited.
- h) No interim enquiry or correspondence will be entertained.

v. **Disclaimer**

The issuance of this notice does not imply that HMRTC is bound to select a candidate or to appoint a candidate selected through the competitive process as laid out in this notice, as the case may be and the HMRTC reserves the right to reject all or any of the application/ candidates without assigning any reasons whatsoever.

Sd/-
MANAGING DIRECTOR
HARYANA MASS RAPID TRANSPORT CORPORATION,

CURRICULUM VITAE (CV) PROFORMA
CONTRACTUAL ENGAGEMENT

CV should be submitted summarizing the personal details and certification as below:

1.	NAME & Contact details	:	Name: Address: E-mail id: Mobile no.:		
2.	DATEOFBIRTH	:	[dd/MMM/yyyy]	CITIZENSHIP:	
3.	EDUCATION (Graduation & above)	:	<i>Institution/ Degree, Class Year</i> <i>University</i> <hr/> <hr/>		
4.	MEMBERSHIPIN PROFESSIONAL ASSOCIATIONS	:	<ul style="list-style-type: none"> • [XXXXXXXXX] • [YYYYYYYYY} • [ZZZZZZZZZZZ] 		
5.	OTHER TRAINING	:	<ul style="list-style-type: none"> • [XXXXXXXXX] • [YYYYYYYYY} • [ZZZZZZZZZZZ] 		
6.	Passing year of GATE (Arch, Eng, Planning and Marketing/Finance)	:			
7.	GATE score (highest score, if appeared More than once)	:			
8.	LANGUAGE & DEGREEOF PROFICIENCY	:		<i>Speak</i>	<i>Read</i>
				<i>Write</i>	
			<i>Language1</i>	XXXX	XXXX
			<i>Language2</i>	XXXX	XXXX
			<i>Language3</i>	XXXX	XXXX

9. ENCLOSURESUBMITTED (Please tick as applicable)

A Enclosure1:Photographimage(as per prescribed specification)

YES	NO
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B Enclosure2:Signatureimage(as per prescribed specification)

YES	NO
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C Enclosure3:Onepdfformatfilecontainingselfattestedcopyof all documents in proof of satisfying eligibility criteria (educational Qualification and GATE score)

YES	NO
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I understand that any willful misstatement described herein may lead to disqualification or dismissal, and/or any other disciplinary action being taken by the Employer. Further, I undertake that I have not accepted any offer from any other organization as on date for either permanent or contractual engagement.

Date:

Name & Signature

**INSTRUCTIONS REGARDING SCANNING OF PHOTOGRAPH, SIGNATURE AND
DOCUMENTS**

Uploading/Enclosing of scanned image of his/her photograph and signature should be as per the specifications given below:

i) Photograph Image:

- Photograph must be a recent passport size colour picture (not more than 3 months old)
- Photograph in cap/hat/dark glasses will not be acceptable. Religious headwear is allowed but it must not cover the face.

ii) Signature image:

- The applicant has to sign on white paper with Black ink pen.

ii) Documents:

- The applicant has to upload self-attested copies of all the documents mentioned in the curriculum vitae pro-forma in one PDF format file.

Applications with blurred/illegible Photograph/Signature/documents will be rejected summarily.